



COUNTY OF TULARE
BOARD OF RETIREMENT

Leanne Malison
Retirement Administrator

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MINUTES OF THE BOARD OF RETIREMENT
ADMINISTRATIVE COMMITTEE MEETING
Thursday, August 27, 2020 @ 3:00 p.m.
TCERA Executive Room, 136 N. Akers Street, Visalia, CA 93291

I. CALL TO ORDER

The meeting was called to order at 3:05 p.m.

II. ROLL CALL

Present: Laura Hernandez, Chair; Cass Cook, Jim Young, Nathan Polk
Mary Warner, Leanne Malison (via conference call)

III. PUBLIC COMMENT

None

IV. AGENDA ITEMS

1. Review of Committee Minutes from the meeting of July 23, 2020.
Motion to approve minutes as presented.
Motion: Young
Second: Cook
Motion approved unanimously.
2. Discussion and possible action regarding the following items:
 - a. **TCERA and TCERA Property, Inc. Preliminary Financial Statements – June 30, 2020**
The Committee reviewed the preliminary financial statements for June 30th.
No action taken.
 - b. **County Counsel Invoice \$6,270.30 for the month ending July 31, 2020**
Motion to approve County Counsel invoice in the amount of \$6,270.30 as presented.
Motion: Polk
Second: Young
Motion approved unanimously.
 - c. **TCERA Staffing – Account Clerk Vacancy and Recruitment**
Choosing to be completely transparent, staff is wanting to inform the Board that TCERA is planning to fill this vacant position.
No action taken.

d. TCERA Trustee Election Procedures Revision

The Committee reviewed the revised procedures developed by the Elections Division of the Tulare County Registrar of Voters for conducting future elections of Trustees to the Board of Retirement.

Motion to recommend to the Board of Retirement the TCERA Trustee Election Procedures Revision as presented.

Motion: Young

Second: Polk

Motion approved unanimously.

V. UPCOMING MEETING

1. Thursday, September 24, 2020 @ 3:00 p.m.

VI. ADJOURN

The meeting was adjourned at 3:25 p.m.



Laura Hernandez, Chair