



# COUNTY OF TULARE BOARD OF RETIREMENT

**Leanne Malison**  
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**MINUTES OF THE BOARD OF RETIREMENT  
ADMINISTRATIVE COMMITTEE MEETING  
Thursday, June 25, 2020 @ 3:00 p.m.**  
TCERA Executive Room, 136 N. Akers Street, Visalia, CA 93291

## I. CALL TO ORDER

The meeting was called to order at 3:00 p.m.

## II. ROLL CALL

Present: Laura Hernandez, Chair; Cass Cook, Jim Young, Nathan Polk  
David Vasquez, Alternate  
Mary Warner, Leanne Malison (via conference call)

## III. PUBLIC COMMENT

None

## IV. AGENDA ITEMS

1. **Review of Committee Minutes from the meeting of May 28, 2020.**  
**Motion to approve minutes as presented.**  
Motion: Young  
Second: Cook  
Motion approved unanimously.
2. Discussion and possible action regarding the following items:
  - a. **TCERA and TCERA Property, Inc. Financial Statements – April 30, 2020**  
The Committee reviewed the financial statements for April 30th. **Motion to recommend approval of the April 30, 2020 financial statements as presented.**  
Motion: Young  
Second: Cook  
Motion approved unanimously.
  - b. **County Counsel Invoices \$7,259.40 for the month ending May 31, 2020**  
**Motion to approve County Counsel invoices as presented.**  
Motion: Young  
Second: Polk  
Motion approved unanimously.

**c. TCERA Hearing Officer Qualifications**

The committee reviewed the qualifications that were developed by legal counsel and staff. Ms. Malison gave a brief review of why the qualification are needed. The recommended set of qualifications will allow staff to communicate TCERA's expectations clearly to interested parties and to evaluate potential hearing officers fairly.

**Motion to recommend to the Board of Retirement the TCERA Hearing Officer Qualifications as presented.**

Motion: Young

Second: Polk

Motion approved unanimously.

**V. UPCOMING MEETING**

1. Thursday, July 23, 2020 @ 3:00 p.m.

**VI. ADJOURN**

The meeting was adjourned at 3:30 p.m.



Laura Hernandez, Chair