



COUNTY OF TULARE
BOARD OF RETIREMENT

Leanne Malison
Retirement Administrator

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MINUTES OF THE BOARD OF RETIREMENT
ADMINISTRATIVE COMMITTEE MEETING
Wednesday, November 20, 2019 following Board of Retirement meeting.
TCERA Executive Room, 136 N. Akers Street, Visalia, CA 93291

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m.

II. ROLL CALL

Present: Gary Reed, Acting Chair; Cass Cook, Jan Taylor (voting alternate)
Paul Sampietro, Alternate
Leanne Malison, Mary Warner

III. PUBLIC COMMENT

None

IV. AGENDA ITEMS

1. Review of Committee Minutes from the meeting of October 17, 2019.
Motion to approve minutes as presented.
Motion: Cook
Second: Taylor
Motion approved unanimously.
2. Discussion and possible action regarding the following items:
 - a. TCERA and TCERA Property, Inc. Financial Statements – June 30, 2019 – Final
 - b. TCERA and TCERA Property, Inc. Financial Statements – July 31, 2019 – Final
 - c. TCERA and TCERA Property Financial Statements – August 31, 2019 - Final
 - d. TCERA and TCERA Property Financial Statements – September 30, 2019

The Committee reviewed the financial statements for June 30th, July 31st, August 31st and September 30th.
Motion to recommend approval of the June 30, 2019, July 31, 2019, August 31, 2019 and September 30, 2019
financial statements as presented.

Motion: Cook
Second: Taylor
Motion approved unanimously.

- e. County Counsel invoices for the month ending October 31, 2019
Motion to approve County Counsel invoices for the month ending October 31, 2019
Motion: Cook
Second: Taylor
Motion approved unanimously.
- f. Ratify Retirement Administrator Travel Expenses

Mr. Cook asked about the travel expense approval process. Ms. Malison gave a brief review of why the travel expenses of both the Retirement Administrator and the Assistant Retirement Administrator must be ratified by the Administrative Committee.

Motion to ratify Administrator expenses as presented.

Motion: Cook

Second: Taylor

Motion approved unanimously.

V. UPCOMING MEETING

1. Thursday, December 19, 2019 at 2:00 p.m.

VI. ADJOURN

The meeting was adjourned at 9:07 a.m.



Gary Reed, Acting Chair